

**SPENCER CREEK  
COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS  
LANDOWNERS ELECTION, PUBLIC HEARING  
& REGULAR MEETING  
DECEMBER 6, 2018**

**SPENCER CREEK  
COMMUNITY DEVELOPMENT DISTRICT AGENDA  
THURSDAY, DECEMBER 6, 2018  
1:45 P.M.**

The Offices of Meritus  
Located at 2005 Pan Am Circle Suite 120, Tampa FL 33607

**District Board of Supervisors**

Jeff Hills  
Ryan Motko  
Nick Dister  
Albert Viera  
Steve Luce

**District Manager**

Meritus

Brian Lamb  
Debby Nussel

**District Attorney**

Straley, Robin, Vericker

John Vericker

**District Engineer**

*All cellular phones and pagers must be turned off while in the meeting room*

**The District Agenda is comprised of four different sections:**

The meeting will begin at **1:45 p.m.** with the seventh section called **Business Matters**. The business matters section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. Agendas can be reviewed by contacting the Manager's office at (813) 397-5120 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The ninth section is called **Administrative Matters**. The Administrative Matters section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The tenth section is called **Staff Reports**. This section allows the District Administrator, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The final sections are called **Board Members Comments and Public Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to **three (3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT ADMINSTRATOR OUTSIDE THE CONTEXT OF THIS MEETING.**

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically, no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 397-5120, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

December 6, 2018  
Board of Supervisors  
**Spencer Creek Community Development District**

*Dear Board Members:*

The Landowners Election, Public Hearing & Regular Meeting Spencer Creek Community Development District will be held on **December 6, 2018 at 1:45 p.m.** at the Offices of Meritus located at 2005 Pan Am Circle Suite 120 Tampa, FL 33607. Following is the Agenda for the Meeting:

**Call In Number: 1-866-906-9330**

**Access Code: 4863181**

**LANDOWNERS MEETING/ELECTION**

- 1. CALL TO ORDER**
- 2. APPOINTMENT OF MEETING CHAIRMAN**
- 3. ANNOUNCEMENT OF CANDIDATES/CALL FOR NOMINATIONS**
- 4. ELECTION OF SUPERVISORS**
- 5. OWNERS' REQUESTS**
- 6. ADJOURNMENT**

**REGULAR MEETING & PUBLIC HEARING OF THE BOARD OF SUPERVISORS**

- 1. CALL TO ORDER/ROLL CALL**
- 2. OATH OF OFFICE**
- 3. PUBLIC COMMENT ON AGENDA ITEMS**
- 4. RECESS TO PUBLIC HEARING**
- 5. PUBLIC HEARING ON LEVYING SPECIAL ASSESSMENTS**
  - A. Open the Public Hearing on Levying Special Assessments
  - B. Staff Presentation
  - C. Public Comment
  - D. Open the Public Hearing on Levying Special Assessments
  - E. Consideration of Resolution 2019-26; Levying Special Assessments.....*Under Separate Cover*
- 6. RETURN AND PROCEED TO REGULAR MEETING**
- 7. BUSINESS ITEMS**
  - A. Consideration of Resolution 2019-27; Canvassing & Certifying the Results of the Landowners Election.....Tab 01
  - B. Consideration of Resolution 2019-28; Designating Officers .....Tab 02
  - C. General Matters of the District
- 8. CONSENT AGENDA**
  - A. Consideration of Minutes of the Special Organizational Meeting October 18, 2018.....Tab 03
  - B. Consideration of Minutes of the Regular Meeting November 01, 2018.....Tab 04
- 9. VENDOR/STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
- 10. SUPERVISORS REQUESTS**
- 11. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**
- 12. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 397-5120.

Sincerely,



Brian Lamb, CEO  
Meritus

**RESOLUTION 2019-27**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF SPENCER CREEK COMMUNITY DEVELOPMENT DISTRICT CANVASSING AND CERTIFYING THE RESULTS OF THE LANDOWNERS ELECTION OF SUPERVISORS HELD PURSUANT TO SECTION 190.006(2), FLORIDA STATUTES, ADDRESSING SEAT NUMBER DESIGNATIONS ON THE BOARD OF SUPERVISORS, AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Spencer Creek Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes; and

**WHEREAS**, pursuant to Section 190.006(2), Florida Statutes, a landowners meeting is required to be held within 90 days of the District’s creation and every two years following the creation of the District for the purpose of electing supervisors of the District; and

**WHEREAS**, following proper publication and notice thereof, on December 6, 2018, the owners of land within the District held a meeting for the purpose of electing supervisors to the District’s Board of Supervisors (“Board”); and

**WHEREAS**, at the December 6, 2018 meeting, the below recited persons were duly elected by virtue of the votes cast in their respective favor; and

**WHEREAS**, the Board, by means of this Resolution, desires to canvas the votes, declare and certify the results of the landowner’s election, and announce the Board Members, seat number designations on the Board.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF SPENCER CREEK COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1.** The recitals as stated above are true and correct and by this reference are incorporated into and form a material part of this Resolution.

**SECTION 2.** The following persons are found, certified, and declared to have been duly elected as Supervisors of and for the District, having been elected by the votes cast in their favor as shown below:

_____	_____	Votes	(4 year term)	Seat # 1
_____	_____	Votes	(4 year term)	Seat # 2
_____	_____	Votes	(4 year term)	Seat # 3
_____	_____	Votes	(2 year term)	Seat # 4

\_\_\_\_\_ Votes (2 year term) Seat # 5

**SECTION 3.** Said terms of office commence on December 6, 2018.

**SECTION 4.** If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect. To the extent the provisions of this Resolution conflict with the provisions of any other resolution of the District, the provisions of this Resolution shall prevail.

**PASSED AND ADOPTED** this 6th day of December, 2018.

**ATTEST:**

**SPENCER CREEK COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary/ Assistant Secretary

Print Name: \_\_\_\_\_

\_\_\_\_\_  
Chair/ Vice Chair

Print Name: \_\_\_\_\_

**RESOLUTION 2019-28**

**A RESOLUTION OF THE BOARD OF SUPERVISORS  
DESIGNATING THE OFFICERS OF SPENCER CREEK  
COMMUNITY DEVELOPMENT DISTRICT, AND  
PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Spencer Creek Community Development District (the “District”), is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within the County of Hillsborough; and

**WHEREAS**, the Board of Supervisors (hereinafter the “Board”) now desires to designate the Officers of the District per F.S. 190.006(6).

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD  
OF SUPERVISORS OF SPENCER CREEK COMMUNITY  
DEVELOPMENT DISTRICT:**

1. The following persons are elected to the offices shown, to wit:

_____	Chairman
_____	Vice-Chairman
<u>Brian Lamb</u>	Secretary
<u>Eric Davidson</u>	Treasurer
<u>Debby Nussel</u>	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary

2. This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED THIS 6TH DAY OF DECEMBER, 2018.**

**ATTEST:**

**SPENCER CREEK COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary/ Assistant Secretary  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
Chair/ Vice Chair  
Print Name: \_\_\_\_\_

**SPENCER CREEK  
COMMUNITY DEVELOPMENT DISTRICT**

**October 18, 2018 Minutes of Special Organizational Meeting**

**Minutes of the Special Organizational Meeting**

The Special Organizational Meeting of the Board of Supervisors for the Spencer Creek Community Development District was held on **Thursday, October 18, 2018 at 9:00 a.m.** at the Offices of Meritus located at 2005 Pan Am Circle, Suite 120, Tampa, FL 33607.

**1. CALL TO ORDER**

Brian Lamb called the Special Organizational Meeting of the Board of Supervisors of the Spencer Creek Community Development District to order on **Thursday, October 18, 2018 at 9:26 a.m.**

**Board Members Present and Constituting a Quorum:**

Jeff Hills	Supervisor	<i>via speakerphone</i>
Ryan Motko	Supervisor	
Nick Dister	Supervisor	
Albert Viera	Supervisor	

**Staff Members Present:**

Brian Lamb	Meritus
Debby Nussel	Meritus
John Vericker	Straley Robin Vericker
Kristen Schalter	Straley Robin Vericker
Michelle Campbell	Eisenhower Property

There were no members of the general public in attendance.

**2. PUBLIC COMMENT PERIOD**

There were no public comments.

**3. ADMINISTER OATHS OF OFFICE TO BOARD ASSIGNED IN PETITION**

Mr. Lamb stated that Ryan Motko, Nick Dister, and Albert Viera had been sworn in before the meeting. Jeff Hills will not be voting at this meeting since he has not been sworn in.



45 **4. SEAT NEW BOARD MEMBERS**

46 **A. Overview of Forms, Sunshine Amendment, Code of Ethics, Supervisor**  
47 **Responsibilities**

48  
49 Mr. Lamb stated that these Board members are aware of the Code of Ethics, Sunshine Laws, and  
50 Supervisor responsibilities since they are already on several CDDs. Mr. Lamb reminded the  
51 Board that if they ever have any questions to please let District Counsel know. Mr. Lamb stated  
52 he will place the Oaths of Office in the Records of Proceeding.  
53

54  
55 **5. APPOINTMENT OF OFFICERS – Resolution 2019-01**

- 56 **A. Chairman**  
57 **B. Vice Chairman**  
58 **C. Secretary**  
59 **D. Treasurer**  
60 **E. Assistant Secretaries**

61  
62 Mr. Lamb went over resolution. Supervisor Hills will serve as Chairman, Supervisor Dister will  
63 serve as Vice Chair, Mr. Lamb will serve as Secretary, Eric Davidson from Meritus will serve as  
64 Treasurer, and the rest of the Board will serve as Assistant Secretaries.  
65

MOTION TO:	Approve Resolution 2019-01 as stated.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Viera
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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74 **6. APPOINTMENT OF CONSULTANTS**

75 **A. Consider Appointment of District Manager/Assessment Consultant– Resolution**  
76 **2019-02**

77  
78 Mr. Lamb went over the resolution for the appointment of District Manager and Assessment  
79 Consultant.  
80

81 **B. Designation of Registered Agent/Office – Resolution 2019-03**

82  
83 Mr. Lamb went over the resolution which names Brian Lamb as Registered Agent.  
84

85 **C. Consider Appointment of District General Counsel – Resolution 2019-04**

86  
87 Mr. Lamb went over the resolution for District Counsel.  
88  
89

90 **D. Consider Appointment of Interim District Engineer – By Motion**  
91 **i. Authorize RFQ for District Engineer**

92  
93 Mr. Lamb went over the appointment of interim District Engineer and RFQ for District Engineer.  
94

95 **E. Consider Appointment of Bond Counsel – Akerman LLP**

96  
97 Mr. Lamb went over the appointment of Bound Counsel.  
98

99 **F. Consider Appointment of Investment Banker – FMS Bonds**

100  
101 Mr. Lamb went over the appointment of Investment Banker.  
102

103 **G. Consider Appointment of Trustee – US Bank**

104  
105 Mr. Lamb went over the appointment of Trustee.  
106

107	MOTION TO:	Approve Section 6 as reviewed in substantial form
108		with review by the Chair.
109	MADE BY:	Supervisor Dister
110	SECONDED BY:	Supervisor Viera
111	DISCUSSION:	None further
112	RESULT:	Called to Vote: Motion PASSED
113		3/0 - Motion Passed Unanimously

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116 **7. BUSINESS MATTERS**

117 **A. Approve Notice of Establishment – Resolution 2019-05**

118  
119 Mr. Lamb went over the resolution and will have Counsel file it for public record.  
120

121 **B. Consider Policy of Compensation for Board Members – Resolution 2019-06**

122  
123 Mr. Lamb went over the resolution. The Board agreed that they will not receive compensation.  
124

125 **C. Consider Policy of Reimbursement of District Travel Expenses – Resolution**  
126 **2019-07**

127  
128 Mr. Lamb went over the resolution with the Board.  
129

130 **D. Consider Designation of Local Records Officer – Resolution 2019-08**

131  
132 Mr. Lamb went over the resolution, naming the Meritus office as the local records office.  
133  
134

135 **E. Consider District Records Retention Schedule – Resolution 2019-09**

136  
137 Mr. Lamb went over the resolution with the Board.

138  
139 **F. Consider Fiscal Year 2019 Regular Meeting Schedule and Location – Resolution**  
140 **2019-10**

141  
142 Mr. Lamb went over the resolution and meeting dates with the Board.

143  
144 **G. Consider Landowners' Meeting Date, Time, and Location – Resolution 2019-11**

145  
146 Mr. Lamb went over the resolution. He stated that the Landowners Election will be on December  
147 6, 2018 at 1:45 p.m.

148  
149 **H. Consider Proposed FY 2019 Annual Budget & Set Public Hearing – Resolution**  
150 **2019-12**

151  
152 Mr. Lamb went over the resolution. The Public Hearing will be held on January 3, 2019.

153  
154 **I. Consider FY 2019 Developer Funding Agreement**

155  
156 Mr. Lamb went over the Developer Funding Agreement.

157  
158 **J. Set Public Hearing for Uniform Method of Collections – Resolution 2019-13**

159  
160 Mr. Lamb went over the resolution. The public hearing will be held on January 3, 2019.

161  
162 **K. Consider Rules of Procedure & Setting Public Hearing – Resolution 2019-14**

163  
164 Mr. Lamb went over the resolution. The public hearing will be held on January 3, 2019.

165  
166 **L. Consider Policy Re: Support & Legal Defense for Board & Staff – Resolution**  
167 **2019-15**

168  
169 Mr. Lamb went over the resolution with the Board.

170  
171 **M. Authorization to Obtain General Liability and Public Officers Insurance – By**  
172 **Motion**

173  
174 Mr. Lamb went over the cost to obtain general liability and public officers insurance.

175  
176 **N. Consider Designation of a Qualified Public Depository – Resolution 2019-16**

177  
178 Mr. Lamb went over the resolution, naming SunTrust as the Qualified Public Depository.

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**O. Authorization of Signatories – Resolution 2019-17**

Mr. Lamb went over the resolution.

**P. Authorization to Disburse Funds for Expenses – Resolution 2019-18**

Mr. Lamb went over the resolution.

**Q. Consideration Adoption of Investment Policy – Resolution 2019-19**

Mr. Lamb went over the resolution.

**R. Consider Approval of Florida Statewide Mutual Aid Agreement – Resolution 2019-20**

Mr. Lamb went over the resolution.

**S. Consider Provisions for Public Comments – Resolution 2019-21**

Mr. Lamb went over the resolution.

**T. Consider Plat Approval – By Motion**

Mr. Lamb went over the Plat Approval with the Board.

MOTION TO:	Approve Section 7 as reviewed and suggested.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Viera
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

**8. PRELIMINARY REPORT PRESENTATION – ASSESSMENT BONDS**  
**A. Preliminary Validation Report of Engineer**

Mr. Lamb went over the Engineer Report dated October 8, 2018. He went over the cost in the report.

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MOTION TO:	Approve the Preliminary Validation Report of Engineer in substantial form.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Viera
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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**B. Preliminary Assessment Bond Validation Report**

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Mr. Lamb went over the report and cost.

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MOTION TO:	Approve the Preliminary Assessment Bond Validation Report in substantial form.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Viera
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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**C. Authorizing Issuance of Bonds/Filing of Validation Complaint – Resolution 2019-22**

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**i. Master Trust Indenture**

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Mr. Babbar went over the resolution.

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MOTION TO:	Approve Resolution 2019-22.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Viera
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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**D. Consider Authorization of Chairman to Accept or Execute Certain Documents – Resolution 2019-23**

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Mr. Babbar went over the resolution.

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MOTION TO:	Approve Resolution 2019-23.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Viera
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

**E. Other Matters Related to Financing**

**9. ADMINISTRATIVE MATTERS**

**A. Request for Working Capital – By Motion**

Mr. Lamb stated that Alex Wolfe with Meritus is working with Michelle Campbell with Eisenhower Property to set everything up.

**10. STAFF REPORTS**

- A. District Counsel**
- B. District Engineer**
- C. District Manager**

**11. BOARD MEMBERS' COMMENTS**

There were no Board member comments.

**12. PUBLIC COMMENTS**

There were no public comments.

295 **13. ADJOURNMENT**

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MOTION TO:	Adjourn.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Viera
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion Passed Unanimously

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304 *\*Please note the entire meeting is available on disc.*

305

306 *\*These minutes were done in summary format.*

307

308 *\*Each person who decides to appeal any decision made by the Board with respect to any matter*  
309 *considered at the meeting is advised that person may need to ensure that a verbatim record of*  
310 *the proceedings is made, including the testimony and evidence upon which such appeal is to be*  
311 *based.*

312

313 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly**  
314 **noticed meeting held on \_\_\_\_\_.**

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318 **Signature**

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321 **Printed Name**

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323 **Title:**

324  **Secretary**

325  **Assistant Secretary**

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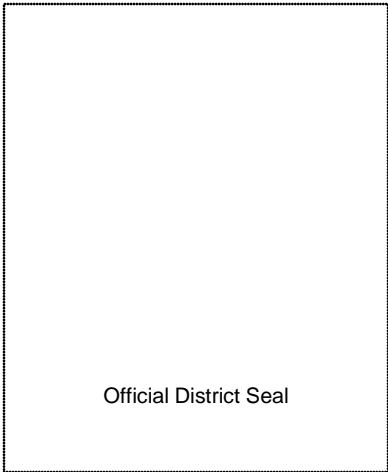
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**Signature**

**Printed Name**

**Title:**

**Chairman**

**Vice Chairman**

*Recorded by Records Administrator*

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*Signature*

\_\_\_\_\_  
*Date*

**SPENCER CREEK  
COMMUNITY DEVELOPMENT DISTRICT**

November 1, 2018 Minutes of Regular Meeting

**Minutes of the Regular Meeting**

The Regular Meeting of the Board of Supervisors for the Spencer Creek Community Development District was held on **Thursday, November 1, 2018 at 1:45 p.m.** at The Offices of Meritus located at 2005 Pan Am Circle, Suite 120, Tampa, FL 33607.

**1. CALL TO ORDER**

Debby Nussel called the Regular Meeting of the Board of Supervisors of the Spencer Creek Community Development District to order on **Thursday, November 1, 2018 at 1:45 p.m.**

**Board Members Present and Constituting a Quorum:**

Jeff Hills	Chair
Nick Dister	Vice Chair
Ryan Motko	Supervisor
Albert Viera	Supervisor
Steve Luce	Supervisor

**Staff Members Present:**

Brian Lamb	Meritus	<i>via speakerphone</i>
Debby Nussel	Meritus	
Gene Roberts	Meritus	
Vivek Babbar	Straley Robin Vericker	<i>via speakerphone</i>
Kristen Schalter	Straley Robin Vericker	<i>via speakerphone</i>
Michelle Campbell	Eisenhower Property Group	

There were no members of the general public in attendance.

**2. PUBLIC COMMENT PERIOD**

There were no public comments.

**3. VENDOR/STAFF REPORTS**

- A. District Counsel**
- B. District Engineer**
- C. District Manager**

**4. BUSINESS ITEMS**

- A. Consideration of District Engineer's Report**

The Board reviewed the District Engineer's report.



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MOTION TO:	Approve the District Engineer's Report.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

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**B. Consideration of Master Assessment Methodology Report**

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The Board reviewed the Master Assessment Methodology Report.

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MOTION TO:	Approve the Master Assessment Methodology Report.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

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**C. Consideration of Resolution 2019-24; Declaring Special Assessments**

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Mr. Babbar went over the resolution with the Board.

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MOTION TO:	Approve Resolution 2019-24.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Viera
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

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**D. Consideration of Resolution 2019-25; Set Public Hearing for Declaring Special Assessments**

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Mr. Babbar reviewed the resolution with the Board. The public hearing will be on December 6, 2018.

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MOTION TO:	Approve Resolution 2019-25.
MADE BY:	Supervisor Viera
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

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**E. General Matters of the District**

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**5. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**

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There were no supervisor requests or audience comments.

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**6. ADJOURNMENT**

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MOTION TO:	Adjourn.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

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112 *\*Please note the entire meeting is available on disc.*

113

114 *\*These minutes were done in summary format.*

115

116 *\*Each person who decides to appeal any decision made by the Board with respect to any matter*  
117 *considered at the meeting is advised that person may need to ensure that a verbatim record of*  
118 *the proceedings is made, including the testimony and evidence upon which such appeal is to be*  
119 *based.*

120

121 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly**  
122 **noticed meeting held on \_\_\_\_\_.**

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126 \_\_\_\_\_  
**Signature**

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129 \_\_\_\_\_  
**Printed Name**

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131 **Title:**

- 132  **Secretary**  
133  **Assistant Secretary**

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\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Printed Name**

**Title:**

- Chairman**  
 **Vice Chairman**

*Recorded by Records Administrator*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

