

**SPENCER CREEK
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
CONTINUED AUDIT COMMITTEE
& REGULAR MEETING
OCTOBER 17, 2019**

**SPENCER CREEK
COMMUNITY DEVELOPMENT DISTRICT AGENDA
THURSDAY, OCTOBER 17, 2019
2:00 P.M.**

The Offices of Meritus
Located at 2005 Pan Am Circle Suite 300, Tampa FL 33607

District Board of Supervisors	Chairman Vice- Chairman Supervisor Supervisor Supervisor	Jeff Hills Nick Dister Ryan Motko Kelly Evans Lori Campagna
District Manager	Meritus	Brian Lamb Debby Nussel
District Attorney	Straley, Robin, Vericker	John Vericker
District Engineer	Stantec	Tonja Stewart

All cellular phones and pagers must be turned off while in the meeting room

The District Agenda is comprised of four different sections:

The meeting will begin at **2:00 p.m.** Following the **Call to Order**, the public has the opportunity to comment on posted agenda items during the third section called **Public Comments on Agenda Items**. Each individual is limited to **three (3) minutes** for such comment. The Board is not required to take action at this time, but will consider the comments presented as the agenda progresses. The meeting will resume after the audit committee meeting with the sixth section called **Business Items**. This section contains items for approval by the District Board of Supervisors that may require discussion, motions, and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. Agendas can be reviewed by contacting the Manager's office at (813) 397-5120 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The seventh section is called **Consent Agenda**. The Consent Agenda section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The eighth section is called **Vendor/Staff Reports**. This section allows the District Administrator, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The ninth section is called **Supervisor Requests**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet the District's needs. The final section is called **Audience Questions, Comments and Discussion Forum**. This portion of the agenda is where individuals may comment on matters that concern the District. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 397-5120, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

October 17, 2019
Board of Supervisors
Spencer Creek Community Development District

The Continued Audit Committee & Regular Meeting Spencer Creek Community Development District will be held on **October 17, 2019 at 2:00 p.m.** at the Offices of Meritus located at 2005 Pan Am Circle Suite 300, Tampa, FL 33607. Following is the Agenda for the Meeting:

Call In Number: 1-866-906-9330

Access Code: 4863181

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENT ON AGENDA ITEMS**
- 3. RECESS TO AUDIT COMMITTEE MEETING**
- 4. AUDIT COMMITTEE MEETING**
 - A. Call to Order/Roll Call
 - B. Appoint Chairman
 - C. Selection of Criteria for Evaluation of Proposals
 - D. Determine Date, Time and Location RFP Required
 - i. Consider Notice of Request for Proposals for Audit Services
 - E. Determine Date of Next Committee Meeting

(Guidelines are included behind this agenda)
- 5. RETURN AND PROCEED TO REGULAR MEETING**
- 6. BUSINESS ITEMS**
 - A. Consideration of Resolution 2020-01; Re-Designating Officers..... Tab 01
 - B. Consideration of Resolution 2020-02; Reserve Account Release Transfer..... Tab 02
 - C. General Matters of the District
- 7. CONSENT AGENDA**
 - A. Consideration of Minutes of the Public Hearing & Regular Meeting August 22, 2019..... Tab 03
 - B. Consideration of Operation and Maintenance Expenditures August 2019..... Tab 04
 - C. Review of Financial Statements Month Ending August 31, 2019..... Tab 05
- 8. VENDOR/STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
- 9. BOARD OF SUPERVISORS REQUESTS AND COMMENTNS**
- 10. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**
- 11. ADJORNMENT**

Sincerely,



Brian Lamb, CEO
Meritus

SPENCER CREEK COMMUNITY DEVELOPMENT DISTRICTS

District Office • 2005 Pan Am Circle • Suite 300 • Tampa, Florida 33607 • (813) 397-5120 • Fax (813) 873-7070

October 17, 2019

To: Spencer Creek CDD – Audit Committee
Audit Committee Selection Process

As noted above, we suggest appointing the entire Board as the Committee. This will allow for an easy quorum and the Committee can meet before or during the regular Board meeting. You may, however, appoint as few as two persons such as the District manager (“Manager”) and the Board Chairman.

Consider the following:

1. At a regular Board meeting, have the Board, by motion, appoint the Committee members. The Board should designate one person as the Chair of the committee.
2. If you have already advertised a meeting of the Committee, you may have the Committee meeting during or after the regular Board meeting.
3. You cannot have a Committee meeting until you publicly notice the meeting of the Committee, either within the same published notice as the regular meeting or separately.

After you have provided notice, you may convene the Committee meeting. The purpose of the meeting will be to select the criteria by which responses to the RFP will be evaluated and announce publicly that the District is soliciting proposals. The actions to be taken by the Committee include:

1. Selection of the criteria by which proposals will be evaluated. You are statutorily required to consider: (a) ability of personnel; (b) experience; and (c) ability to furnish the required services. Additional criteria, such as price, should be determined by the Committee.
2. Determination of the date, time, and location that the RFP will be required to be received by the District. While there is no exact time required for this RFP to be out, it should be at least two weeks to give firms an opportunity to put together a proposal.
3. Public announcement of the opportunity to provide auditing services. Such announcement must include, at minimum: (a) a brief description of the audit and (b) how interested firms can apply for consideration (where they can obtain an RFP). The Manager will then publish the notice of the RFP. A sample notice is attached.
4. Provide interested firms, through the Manager, an RFP that must include information on how proposals are to be evaluated and other information necessary to enable interested firms to respond.

At the date, time, and location announced in the RFP, the Manager must open the proposals and read them aloud. The Manager should then evaluate them for completeness. There should be the proper number of copies, the correct documents, and all should be properly completed. The Manager should then schedule, or have already scheduled, a meeting of the Committee. The following is an outline of that process:

1. The Committee meeting should be noticed. The published notice of the Committee meeting may be with the same published notice as the regular Board meeting but must specifically state that the audit Committee will be meeting. A separate published notice of just the Committee meeting may also be used.
2. The Committee will evaluate the proposals that are determined complete (responsive) and will rank them in accordance with the evaluation criteria established by the Committee and adjourn.
3. The Committee Chairman will make a report to the Board, at a properly noticed Board meeting, the ranking

assigned by the Committee to the responses to the RFP.

4. If compensation is a criteria on the Evaluation Criteria Sheet, the Board shall negotiate a contract with the highest ranked firm or it must document in its public record the reason for not selecting the highest ranked qualified firm. If compensation is not a criteria on the Evaluation Criteria Sheet, the Board will then authorize staff to enter into negotiations with the firms in order of ranking or as directed.

After successful negotiations, staff must return to the Board for authorization to enter into a contract with one of the auditing firms. The Contract must meet the following criteria:

It must, as a minimum, include provisions that:

1. Specify the services to be provided and fees, or other compensation for such services;
2. Require that invoices for fees or other compensation be submitted in sufficient detail to demonstrate compliance with the terms of the Contract
3. Specify the contract period, including renewals and conditions, under which the Contract may be terminated or renewed.

An engagement letter that contains the above provisions and that is signed and executed by both parties can be used to satisfy the requirements of a written contract. It is our recommendation that the Contract provide for only two (2) annual renewals.

In summation, you must do the following:

1. The Board must appoint an audit committee.
2. The Committee meeting must be noticed.
3. The Committee must establish the RFP evaluation criteria which must include (a) ability of personnel, (b) experience, and (c) ability to furnish the required services.
4. The Committee must issue the RFP in compliance with the above criteria.
5. The Committee must evaluate and rank the proposals to the RFP in accord with evaluation criteria.
6. The Board must select the firm to negotiate with.
7. The Board must approve the Contract, as negotiated, that meets the above criteria.

RESOLUTION 2020-01

**A RESOLUTION OF THE BOARD OF SUPERVISORS
DESIGNATING THE OFFICERS OF SPENCER CREEK
COMMUNITY DEVELOPMENT DISTRICT, AND
PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, Spencer Creek Community Development District (the “District”), is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within the County of Hillsborough; and

WHEREAS, the initial supervisors have taken and subscribed to the oath of office per F.S. 190.006(4); and

WHEREAS, the Board of Supervisors (hereinafter the “Board”) now desires to organize by designating the Officers of the District per F.S. 190.006(6).

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF SPENCER CREEK COMMUNITY
DEVELOPMENT DISTRICT:**

1. The following persons are elected to the offices shown, to wit:

_____	Chairman
_____	Vice-Chairman
<u>Brian Lamb</u>	Secretary
<u>Eric Davidson</u>	Treasurer
<u>Debby Nussel</u>	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary

2. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 17th DAY OF OCTOBER, 2019.

ATTEST:

**SPENCER CREEK COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

Chairman

RESOLUTION NO. 2020-02

A RESOLUTION AUTHORIZING AND DIRECTING THE DISTRICT MANAGER OF THE SPENCER CREEK COMMUNITY DEVELOPMENT DISTRICT (THE "DISTRICT") TO CERTIFY TO THE TRUSTEE OF THE \$8,195,000 SPENCER CREEK COMMUNITY DEVELOPMENT DISTRICT SPECIAL ASSESSMENT REVENUE BONDS, SERIES 2019 (THE "BONDS") WHEN THE CONDITIONS DESCRIBED IN THE INDENTURES GOVERNING THE TRANSFER OF SURPLUS FUNDS FROM THE 2019 RESERVE ACCOUNT TO THE 2019 ACQUISITION AND CONSTRUCTION ACCOUNT HAVE BEEN SATISFIED.

WHEREAS, the Spencer Creek Community Development District (the "**District**") is a local unit of special-purpose government organized and existing in accordance with the Uniform Community Development District Act of 1980, as amended (the "**Act**"), Chapter 190, Florida Statutes;

WHEREAS, the District issued the Bonds which are governed by the Master Trust Indenture between the District and U.S. Bank National Association (the "**Trustee**") dated March 1, 2019 and the First Supplemental Trust Indenture between the District and the Trustee dated March 1, 2019 (collectively, the "**Indenture**"); and

WHEREAS, the Board of Supervisors of the District (the "**Board**") desires to direct the District Manager to certify to the Trustee when the conditions described in Article IV of the First Supplemental Trust Indenture governing the Bonds have been met and to direct the Trustee to transfer surplus funds in the 2019 Reserve Account to the 2019 Acquisition and Construction Account in accordance with the Indenture when such conditions have been met without further direction from the Board.

NOW THEREFORE, BE IT RESOLVED that:

1. The Board hereby authorizes and directs the District Manager to certify to the Trustee, without further authorization from the Board, when: (i) all of the single-family residential lots planned for the lands within the District are developed and platted as certified in writing by the District Engineer, (ii) all of the platted and single-family residential lots within the boundaries of the District have closed with unaffiliated third-party homebuilders; and (iii) no Event of Default has occurred and is continuing with respect to any outstanding Bonds. The Board further directs the District Manager to certify to the Trustee any amount of eligible costs related to the Project that was funded by the developer and therefore qualify as accrued and unpaid costs payable under the Indenture. The Board further directs the District Manager to direct the Trustee to transfer any excess funds in the 2019 Reserve Account to the 2019 Acquisition and Construction Account.

2. The form of the certification to be submitted by the District Manager to the

Trustee is shown in **Exhibit “A”**.

3. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED ON THE _____ DAY OF _____, 2019.

Attest:

**Spencer Creek Community
Development District**

Brian Lamb
Secretary

Jeffery Hills
Chair of the Board of Supervisors

Exhibit “A”

**Spencer Creek Community Development District
District Office: 2005 Pan Am Circle, Suite 300 Tampa, Florida 33607**

Date

By US Mail and Email

U.S. Bank National Association
225 E. Robinson St., Ste. # 250
Orlando, FL 32801
Attn: Stacey Johnson

**RE: Spencer Creek Community Development District
Notice of Substantial Absorption and Transfer of Surplus Funds**

Dear Ms. Johnson:

I am writing to you on behalf of the Spencer Creek Community Development District (the “**District**”). As you know, the District funded a portion of its Project from the proceeds of its \$8,195,000 Spencer Creek Community Development District Special Assessment Revenue Bonds, Series 2019. Unless otherwise expressly defined herein, capitalized terms used herein have the respective meanings assigned to them in the Master Trust Indenture between the District and U.S. Bank National Association (the “**Trustee**”) dated March 1, 2019 and the First Supplemental Trust Indenture between the District and the Trustee dated March 1, 2019. The District has reviewed certain available documentation relating to the Project, the status of platted and developed lots, and certificates of occupancy issued for lots within the District by Hillsborough County. A copy of that documentation is attached as **Exhibit “A”**. In reviewing such documents, the District has determined that: (i) all of the single-family residential lots planned for the lands within the District are developed and platted as certified in writing by the District Engineer, (ii) all of the platted and single-family residential lots within the boundaries of the District have closed with unaffiliated third-party homebuilders; and (iii) no Event of Default has occurred and is continuing with respect to any outstanding Series 2019 Bonds.

Based upon invoices and backup materials submitted to the District by the developer it is currently estimated that \$ _____ of eligible requisitions related to the Project were funded by the developer and therefore qualify as accrued and unpaid costs. A copy of that backup material is attached as **Exhibit “B”**. Accordingly, pursuant to the terms of Sections 403(b) and 405 of the First Supplemental Trust Indenture between the District and the Trustee dated March 1, 2019, the Trustee is hereby directed to transfer any surplus funds in the 2019 Reserve Account to the 2019 Acquisition and Construction Account so that the District can process the payment of the construction and acquisition requisitions.

Please take all necessary actions to assist the District in this endeavor. Please let me know if you need any additional information.

Sincerely,

Brian Lamb
District Manager

cc: _____, Chair of the Board of Supervisors (via email)
John M. Vericker, District Counsel (via email)

**SPENCER CREEK
COMMUNITY DEVELOPMENT DISTRICT**

August 22, 2019 Minutes of Public Hearing & Regular Meeting

Minutes of the Public Hearing & Regular Meeting

The Public Hearing & Regular Meeting of the Board of Supervisors for the Spencer Creek Community Development District was held on **Thursday, August 22, 2019 at 1:45 p.m.** at The Offices of Meritus located at 2005 Pan Am Circle, Suite 300, Tampa, FL 33607.

1. CALL TO ORDER

Debby Nussel called the Public Hearing & Regular Meeting of the Board of Supervisors of the Spencer Creek Community Development District to order on **Thursday, August 22, 2019 at 1:45 p.m.**

Board Members Present and Constituting a Quorum:

Jeff Hills	Chair
Nick Dister	Vice Chair
Kelly Evans	Supervisor
Lori Campagna	Supervisor

Staff Members Present:

Brian Lamb	Meritus
Debby Nussel	Meritus
Vivek Babbar	Straley Robin Vericker
Laura Coffey	Lennar

There were no other members of the general public in attendance.

2. PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments.

3. RECESS TO PUBLIC HEARING

Mrs. Nussel directed the Board to recess to the public hearing.

43 **4. PUBLIC HEARING ON ADOPTING PROPOSED FISCAL YEAR 2020 BUDGET**

44 **A. Open Public Hearing on Proposed Fiscal Year 2020 Budget**

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MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion passed unanimously

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53 **B. Staff Presentations**

54
55 Mrs. Nussel went over each section of the proposed budget.

56
57 **C. Public Comments**

58
59 There were no public comments.

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61 **D. Consideration of Resolution 2019-37; Adopting Fiscal Year 2020 Budget**

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63 The Board reviewed the resolution.

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MOTION TO:	Approve Resolution 2019-37.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Campagna
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion passed unanimously

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72 **E. Consideration of Budget Funding Agreement 2019-2020**

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74 Mrs. Nussel went over the Budget Funding Agreement.

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MOTION TO:	Approve the Budget Funding Agreement with Chair approval.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Evans
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion passed unanimously

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86 **F. Close Public Hearing on Proposed Fiscal Year 2020 Budget**

87

MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion passed unanimously

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96 **5. PUBLIC HEARING ON LEVYING O&M ASSESSMENTS**

97 **A. Open Public Hearing on Levying O&M Assessments**

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MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Campagna
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion passed unanimously

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106 **B. Staff Presentations**

107
108 Mrs. Nussel went over the proposed assessments.

109
110 **C. Public Comments**

111
112 There were no public comments.

113
114 **D. Consideration of Resolution 2019-38; Levying O&M Assessments**

115
116 Mrs. Nussel reviewed the resolution with the Board.

117

MOTION TO:	Approve Resolution 2019-38.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Campagna
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion passed unanimously

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126 **E. Close Public Hearing on Levying O&M Assessments**

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128 MOTION TO: Close the public hearing.
129 MADE BY: Supervisor Evans
130 SECONDED BY: Supervisor Campagna
131 DISCUSSION: None further
132 RESULT: Called to Vote: Motion PASSED
133 4/0 - Motion passed unanimously

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136 **6. RETURN TO REGULAR MEETING**

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138 Ms. Nussel directed the Board to return to the regular meeting.
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141 **7. BUSINESS ITEMS**

142 **A. Consideration of Resolution 2019-36; Approving Amended FY 2018-2019**
143 **Budget**

144
145 Mr. Babbar reviewed the resolution with the Board.
146

147 MOTION TO: Approve Resolution 2019-36.
148 MADE BY: Supervisor Evans
149 SECONDED BY: Supervisor Campagna
150 DISCUSSION: None further
151 RESULT: Called to Vote: Motion PASSED
152 4/0 - Motion Passed Unanimously

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154 **B. Consideration of Resolution 2019-39; Supplemental Assessment Resolution**

155
156 Mr. Babbar reviewed the resolution with the Board.
157

158 MOTION TO: Approve Resolution 2019-39.
159 MADE BY: Supervisor Evans
160 SECONDED BY: Supervisor Dister
161 DISCUSSION: None further
162 RESULT: Called to Vote: Motion PASSED
163 4/0 - Motion Passed Unanimously

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165 **C. Consideration of Resolution 2019-40; Setting Fiscal Year 2020 Meeting Schedule**

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167 The Board reviewed the resolution and meeting schedule.

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MOTION TO:	Approve Resolution 2019-40.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Campagna
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

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D. Consideration of Resolution 2019-41; Re-Designating Officers

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The Board agreed to table this item until the next meeting.

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E. Acceptance of Special Warranty Deed – Spencer Creek Development, LLC

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Mr. Babbar reviewed the special warranty deed with the Board.

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MOTION TO:	Accept the Special Warranty Deed for Spencer Creek Development, LLC.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Evans
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

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F. General Matters of the District

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8. CONSENT AGENDA

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A. Consideration of Minutes of the Regular Meeting June 6, 2019

197

B. Consideration of Operations and Maintenance Expenditures May 2019

198

C. Consideration of Operations and Maintenance Expenditures June 2019

199

D. Consideration of Operations and Maintenance Expenditures July 2019

200

E. Review of Financial Statements Month Ending July 31, 2019

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202

The Board reviewed the Consent Agenda items.

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MOTION TO:	Approve the Consent Agenda.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Campagna
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

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9. VENDOR AND STAFF REPORTS

- A. District Counsel
- B. District Manager
- C. District Engineer

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There were no staff reports at this time.

10. SUPERVISOR REQUESTS

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There were no supervisor requests.

11. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION

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There were no audience questions or comments.

12. ADJOURNMENT

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MOTION TO:	Adjourn.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Hills
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

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241 **Please note the entire meeting is available on disc.*

242

243 **These minutes were done in summary format.*

244

245 **Each person who decides to appeal any decision made by the Board with respect to any matter*
246 *considered at the meeting is advised that person may need to ensure that a verbatim record of*
247 *the proceedings is made, including the testimony and evidence upon which such appeal is to be*
248 *based.*

249

250 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly**
251 **noticed meeting held on _____.**

252

253

254

255 _____
Signature

256

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258 _____
Printed Name

259

260 **Title:**

261 **Secretary**

262 **Assistant Secretary**

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Signature

Printed Name

Title:

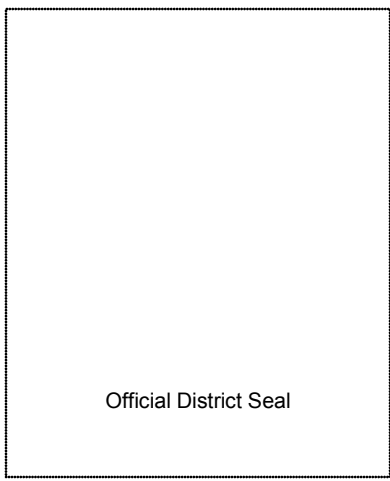
Chairman

Vice Chairman

Recorded by Records Administrator

Signature

Date



**Spencer Creek Community Development District
Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
Meritus Districts	9233	\$ 1,000.00		Management Services - August
Monthly Contract Sub-Total		\$ 1,000.00		
Variable Contract				
Stantec	1545376	\$ 165.00		Professional Services - thru 07/26/2019
Straley Robin Vericker	17331	874.95		Professional Services - thru 07/15/2019
Variable Contract Sub-Total		\$ 1,039.95		
Utilities				
Utilities Sub-Total		\$ 0.00		
Regular Services				
Regular Services Sub-Total		\$ 0.00		
Additional Services				
Tampa Bay Times	800591 072619	\$ 724.00		Notice of 2019/2020 Budget - 07/26/2019
Tampa Bay Times	2160 080219	412.00	\$ 1,136.00	Notice of 2019/2020 Budget - 08/02/2019
Additional Services Sub-Total		\$ 1,136.00		
TOTAL:		\$ 3,175.95		

Approved (with any necessary revisions noted):

Signature

Printed Name

**Spencer Creek Community Development District
Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
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Title (check one):

Chairman Vice Chairman Assistant Secretary

Meritus Districts

2005 Pan Am Circle
 Suite 300
 Tampa, FL 33607

Voice: 813-397-5121
 Fax: 813-873-7070

INVOICE

Invoice Number: 9233
 Invoice Date: Aug 1, 2019
 Page: 1

Bill To:
Spencer Creek CDD 2005 Pan Am Circle Suite 120 Tampa, FL 33607

Ship to:

Customer ID	Customer PO	Payment Terms	
Spencer Creek CDD		Net Due	
	Shipping Method	Ship Date	Due Date
	Best Way		8/1/19

Quantity	Item	Description	Unit Price	Amount
		District Management Services - August		1,000.00
		<i>MS</i>		

Subtotal	1,000.00
Sales Tax	
Total Invoice Amount	1,000.00
Payment/Credit Applied	
TOTAL	1,000.00

MS



INVOICE

Invoice Number 1545376
Invoice Date August 7, 2019
Purchase Order 215614809
Customer Number 150692
Project Number 215614809

Bill To

Spencer Creek CDD
 Accounts Payable
 c/o Meritus Districts
 2005 Pan Am Circle
 Suite 300
 Tampa FL 33607
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project Spencer Creek CDD - District Engineering Services

Project Manager Stewart, Tonja L For Period Ending **July 26, 2019**
 Current Invoice Total (USD) 165.00

Process requisitions

Top Task 219 2019 FY General Consulting

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Nurse, Vanessa M	1.50	110.00	165.00
Subtotal Professional Services	<u>1.50</u>		<u>165.00</u>

Top Task Subtotal 2019 FY General Consulting 165.00

Total Fees & Disbursements 165.00
INVOICE TOTAL (USD) 165.00

Due upon receipt or in accordance with terms of the contract

Please contact Summer Fillinger if you have any questions concerning this invoice.

Phone: (239) 985 - 5515 [E-mail: Summer.Fillinger@Stantec.com](mailto:Summer.Fillinger@Stantec.com)

**** PLEASE SEND AN INVOICE # WITH PAYMENT ****

Thank you.

Received

AUG 14 2019

513.00
3103
DL

Straley Robin Vericker

1510 W. Cleveland Street
Tampa, FL 33606
Telephone (813) 223-9400 * Facsimile (813) 223-5043
Federal Tax Id. - 20-1778458

Spencer Creek Community Development District
c/o Meritus Districts
2005 Pan Am Circle, Ste 300
Tampa, FL 33607

July 30, 2019
Client: 001511
Matter: 000001
Invoice #: 17331

Page: 1

RE: General

For Professional Services Rendered Through July 15, 2019

SERVICES

Date	Person	Description of Services	Hours	
6/20/2019	JMV	REVIEW EMAILS; REVIEW PROPERTY RECORDS; TELEPHONE CALL WITH K. SMITH; REVIEW DEED.	0.7	
6/20/2019	KMS	REVIEW MEETING AGENDA PACKAGE; EMAIL TO M. CAMPBELL; REVISE RESOLUTION ALLOCATING FUNDS; REVISE DEVELOPER ACQUISITION AGREEMENT; RESEARCH CONSERVATION EASEMENT PROPERTIES IN PROPERTY APPRAISER; REVISE AND FINALIZE DEED TO CDD; EMAIL DEED, RESOLUTION AND AGREEMENT TO GROUP.	1.0	
6/24/2019	JMV	MEETING WITH N. DISTER AND B. LAMB.	0.4	
6/26/2019	JMV	REVIEW EMAILS FROM N. DISTER; PREPARE SPECIAL WARRANTY DEED FOR RECORDING; DRAFT EMAIL TO B. TIGERT.	0.6	
6/26/2019	KMS	REVIEW COMMUNICATION FROM K. JUNEAU; REVIEW EXECUTED DEED FOR CONSERVATION AREA EASEMENT.	0.2	
Total Professional Services			2.9	\$767.50

PERSON RECAP

Person		Hours	Amount
JMV	John M. Vericker	1.7	\$467.50
KMS	Kristen M. Schalter	1.2	\$300.00

July 30, 2019
Client: 001511
Matter: 000001
Invoice #: 17331

Page: 2

DISBURSEMENTS

Date	Description of Disbursements	Amount
6/26/2019	Clerk, Circuit Court, Hillsborough County- Recording Fees- Recording Fee/Special Warranty Deed/Spencer Creek CDD	\$78.70
6/26/2019	XPRESS DELIVERIES, LLC- Courier Service-	\$28.75
	Total Disbursements	\$107.45

Total Services	\$767.50
Total Disbursements	\$107.45
Total Current Charges	\$874.95

PAY THIS AMOUNT **\$874.95**

514.00
3107
BR

Trust Balance **\$122.62**

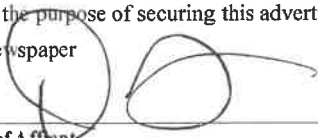
Please Include Invoice Number on all Correspondence

Tampa Bay Times
Published Daily

STATE OF FLORIDA }
COUNTY OF Hillsborough County } ss

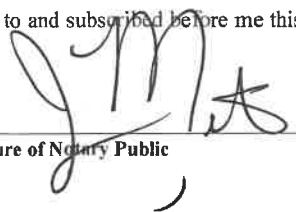
Before the undersigned authority personally appeared **Deirdre Almeida** who on oath says that he/she is **Legal Clerk** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: 2019/2020 Budget** was published in **Tampa Bay Times: 7/26/19**. in said newspaper in the issues of **Tampa Tribune Southeast**

Affiant further says the said **Tampa Bay Times** is a newspaper published in Hillsborough County, Florida and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida, each day and has been entered as a second class mail matter at the post office in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper



Signature of Affiant

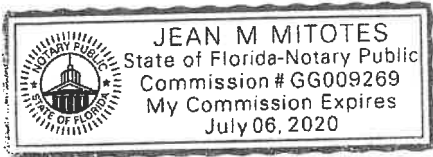
Sworn to and subscribed before me this 07/26/2019.



Signature of Notary Public

Personally known _____ or produced identification

Type of identification produced _____



SPENCER CREEK COMMUNITY DEVELOPMENT DISTRICT

NOTICE IS HEREBY GIVEN TO ALL LANDOWNERS WITHIN SPENCER CREEK COMMUNITY DEVELOPMENT DISTRICT ("DISTRICT"), ADVISING OF A PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE FISCAL YEAR 2019/2020 BUDGET; AND NOTICE OF PUBLIC HEARING TO CONSIDER THE IMPOSITION OF OPERATION AND MAINTENANCE SPECIAL ASSESSMENTS, ADOPTION OF AN ASSESSMENT ROLL, AND THE LEVY, COLLECTION, AND ENFORCEMENT OF THE SAME; AND NOTICE OF REGULAR BOARD OF SUPERVISORS' MEETING.

The Board of Supervisors for the Spencer Creek Community Development District will hold two public hearings and a regular meeting on **August 22, 2019 at 1:45 p.m.** at the offices of Meritus Corp., 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607.

The purpose of the first public hearing is to receive public comment and objections on the Fiscal Year 2019/2020 Proposed Budget. The first public hearing is being conducted pursuant to Chapter 190, Florida Statutes. The purpose of the second public hearing is to consider the imposition of special assessments to fund the District's proposed budget for Fiscal Year 2019/2020 upon the lands located within the District, consider the adoption of an assessment roll, and to provide for the levy, collection, and

enforcement of the assessments. The second public hearing is being conducted pursuant to Florida law including Chapters 190 and 197, Florida Statutes. At the conclusion of the public hearings, the Board will, by resolution, adopt a budget and levy assessments as finally approved by the Board. A regular board meeting of the District will also be held where the Board may consider any other business that may properly come before it.

A copy of the proposed budget, preliminary assessment roll, and the agenda for the hearings and meeting may be obtained at the offices of the District Manager, Meritus, 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607, Ph: (813) 397-5120 during normal business hours. In accordance with Section 189.016, Florida Statutes, the proposed budget will be posted on the District's website www.spencercreekcdd.com at least two days before the budget hearing date, and shall remain on the District's website for at least 45 days.

The special assessments are annually recurring assessments and are in addition to debt assessments, if any. The table below presents the proposed schedule of operation and maintenance assessments ("O&M Assessment"). Amounts are preliminary and subject to change at the hearing and in any future year. The amounts are subject to early payment discount as afforded by law.

SPENCER CREEK COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2019/2020 O&M ASSESSMENT SCHEDULE

Lot Size	EBU Value	Unit Count	Debt Service Per Unit	O&M Per Unit	FY 2020 Total Assessment
SERIES 2019					
Single Family 40'	1.00	70	\$1,276.60	\$400.00	\$1,676.60
Single Family 50'	1.25	239	\$1,595.75	\$500.00	\$2,095.75
Single Family 60'	1.50	52	\$1,914.90	\$600.00	\$2,514.90
361					

Notations:

⁽¹⁾ Annual assessments are adjusted for the County collection costs and statutory discounts for early payment.

Annual O&M Assessment (in addition to the Debt Service Assessment) will appear on November 2019 Hillsborough County property tax bill. Amount shown includes all applicable collection costs. Property owners are eligible for a discount of up to 4% if paid early.

The Hillsborough County Tax Collector will collect the assessments for all lots and parcels within the District. Alternatively, the District may elect to directly collect the assessments in accordance with Chapter 190, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title or a foreclosure action to be filed against the property. All affected property owners have the right to appear at the public hearings and the right to file written objections with the District within twenty (20) days of publication of this notice.

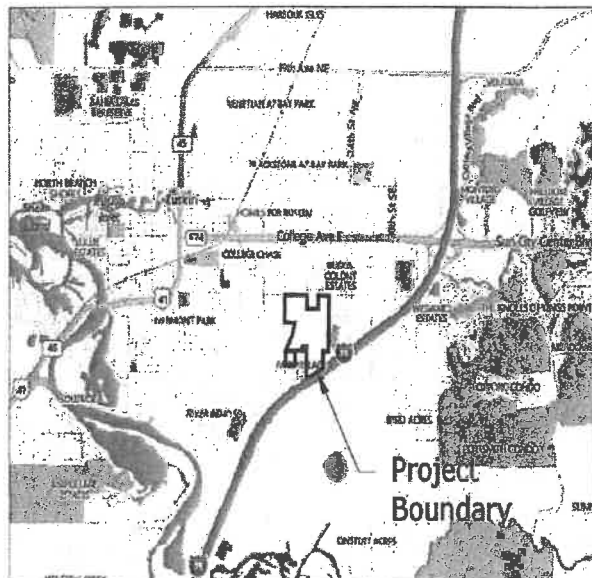
The public hearings and meeting are open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. The public hearings and meeting may be continued to a date, time, and place to be specified on the record at the hearings or meeting. There may be occasions when staff or board members may participate by speaker telephone.

In accordance with the provisions of the Americans With Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (813) 397-5120 at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 711 for aid in contacting the District Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearings or meeting is advised that person will need a record of proceedings

and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Debby Nussel
District Manager



Tampa Bay Times

tampabay.com

Times Publishing Company

DEPT 3396

PO BOX 123396

DALLAS, TX 75312-3396

Toll Free Phone: 1 (877) 321-7355

Fed Tax ID 59-0482470

ADVERTISING INVOICE

Advertising Run Dates		Advertiser Name	
08/ 2/19		SPENCER CREEK CDD	
Billing Date	Sales Rep	Customer Account	
08/02/2019	User Unassigned	189465	
Total Amount Due		Ad Number	
\$412.00		0000002160	

PAYMENT DUE UPON RECEIPT

Start	Stop	Ad Number	Product	Placement	Description PO Number	Ins.	Size	Net Amount
08/02/19	08/02/19	0000002160	Daily Newspaper	Legals - CLS	2019/2020 Budget	1	2x49 L	\$408.00
08/02/19	08/02/19	0000002160	Online Upsell	Legals - CLS	2019/2020 Budget AffidavitMaterial	1	2x49 L	\$0.00 \$4.00

Received
AUG 12 2019

513.00
480.00
WR

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

Tampa Bay Times

tampabay.com

DEPT 3396

PO BOX 123396

DALLAS, TX 75312-3396

Toll Free Phone: 1 (877) 321-7355

ADVERTISING INVOICE

Thank you for your business.

Advertising Run Dates		Advertiser Name	
08/ 2/19		SPENCER CREEK CDD	
Billing Date	Sales Rep	Customer Account	
08/02/2019	User Unassigned	189465	
Total Amount Due		Ad Number	
\$412.00		0000002160	

DO NOT SEND CASH BY MAIL

PLEASE MAKE CHECK PAYABLE TO: TIMES PUBLISHING COMPANY

REMIT TO:

SPENCER CREEK CDD
C/O MERITUS
2005 PAN AM CIRCLE, #300
TAMPA, FL 33607

Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396

Tampa Bay Times

Published Daily

STATE OF FLORIDA } ss

COUNTY OF **Hillsborough County**

Before the undersigned authority personally appeared Deirdre Almeida who on oath says that he/she is a Legal Clerk of the Tampa Bay Times a daily newspaper printed in St. Petersburg, in Pinellas County, Florida that the attached copy of advertisement being a Legal Notice in the matter **RE: 2019/2020 Budget** was published in Tampa Bay Times **Hillsborough** edition(s): **August 2, 2019** in said newspaper in the issues of **Hillsborough**.

Affiant further says the said Tampa Bay Times is a newspaper published in **Hillsborough County, Florida** and that the said newspaper has heretofore been continuously published in said **Hillsborough County, Florida** each day and has been entered as a second class mail matter at the post office in said **Hillsborough County, Florida** for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

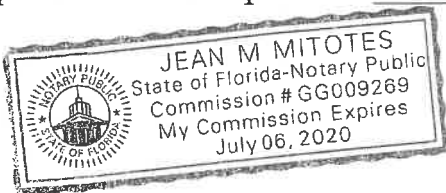
Signature of Affiant

Sworn to and subscribed before me this **08/02/19**.

Signature of Notary of Public

Personally known or produced identification

Type of identification produced _____



SPENCER CREEK COMMUNITY DEVELOPMENT DISTRICT

NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE FISCAL YEAR 2019/2020 BUDGET; AND NOTICE OF REGULAR BOARD OF SUPERVISORS' MEETING.

The Board of Supervisors for the Spencer Creek Community Development District (the "District") will hold a public hearing and a regular meeting on August 22, 2019 at 1:45 p.m. at the offices of Meritus Corp., 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607, for the purpose of hearing comments and objections on the adoption of the budget of the District for Fiscal Year 2019/2020.

A regular board meeting of the District will also be held at that time where the Board may consider any other business that may properly come before it. A copy of the agenda and budgets may be obtained at the offices of the District Manager, Meritus, 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607, during normal business hours. In accordance with Section 189.016, Florida Statutes, the proposed budget will be posted on the District's website www.spencercreekcdd.com at least two days before the budget hearing date, and shall remain on the District's website for at least 45 days.

The public hearing and meeting are open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. The public hearing and meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when staff or other individuals may participate by speaker telephone.

In accordance with the provisions of the Americans With Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (813) 397-5120 at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 711, for aid in contacting the District Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Debbly Nussel
District Manager

Run Date: August 2, 2019

000002160

Spencer Creek Community Development District

Financial Statements
(Unaudited)

Period Ending
August 31, 2019



District Management Services, LLC
2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607
Phone (813) 873-7300 ~ Fax (813) 873-7070

Spencer Creek CDD
Balance Sheet
As of 8/31/2019
(In Whole Numbers)

	General Fund	Debt Service Fund Series 2019	Capital Projects Fund Series 2019	General Fixed Assets -Account Group	General Long Term Debt	Total
Assets						
Cash - Operating Account	695	0	0	0	0	695
Revenue Series 2019 7000	0	202,385	0	0	0	202,385
Interest Series 2019 7001	0	0	0	0	0	0
Reserve Series 2019 7003	0	536,013	0	0	0	536,013
Acquisition & Construction S2019 7005	0	114	6,166,744	0	0	6,166,858
Cost of Issuance S2019 7006	0	0	0	0	0	0
General Account Series 2019 7007	0	0	1,340	0	0	1,340
Prepaid General Liability Insurance	219	0	0	0	0	219
Prepaid Public Officials Insurance	179	0	0	0	0	179
Construction Work In Progress	0	0	0	1,070,807	0	1,070,807
Amount To Be Provided - Debt Service	0	132	0	0	8,195,000	8,195,132
Total Assets	<u>1,093</u>	<u>738,643</u>	<u>6,168,084</u>	<u>1,070,807</u>	<u>8,195,000</u>	<u>16,173,626</u>
Liabilities						
Accounts Payable	5,510	0	0	0	0	5,510
Revenue Bond Payable Series 2019	0	0	0	0	8,195,000	8,195,000
Total Liabilities	<u>5,510</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,195,000</u>	<u>8,200,510</u>
Fund Equity & Other Credits						
Investments In General Fixed Assets	0	0	0	1,070,807	0	1,070,807
Other	(4,418)	738,643	6,168,084	0	0	6,902,309
Total Fund Equity & Other Credits	<u>(4,418)</u>	<u>738,643</u>	<u>6,168,084</u>	<u>1,070,807</u>	<u>0</u>	<u>7,973,116</u>
Total Liabilities & Fund Equity	<u>1,093</u>	<u>738,643</u>	<u>6,168,084</u>	<u>1,070,807</u>	<u>8,195,000</u>	<u>16,173,626</u>

Spencer Creek CDD
Statement of Revenues and Expenditures
001 - General Fund
From 10/1/2018 Through 8/31/2019
(In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Special Assessments - Service Charges				
Operations & Maintenance Assessments - Off Roll	384,000	0	(384,000)	(100)%
Contributions & Donations From Private Sources				
Developer Contributions	0	33,802	33,802	0 %
Total Revenues	384,000	33,802	(350,198)	(91)%
Expenditures				
Financial & Administrative				
District Manager	20,000	11,000	9,000	45 %
District Engineer	8,500	621	7,879	93 %
Disclosure Report	5,000	0	5,000	100 %
Trustee Fees	5,000	0	5,000	100 %
Accounting Services	9,000	0	9,000	100 %
Auditing Services	3,000	0	3,000	100 %
Postage, Phone, Faxes, Copies	500	0	500	100 %
Public Officials Insurance	2,000	1,966	34	2 %
Legal Advertising	10,000	12,199	(2,199)	(22)%
Bank Fees	250	120	130	52 %
Dues, Licenses, & Fees	175	150	25	14 %
Miscellaneous Administration	100	100	(0)	(0)%
Website Administration	0	600	(600)	0 %
Legal Council				
District Counsel	5,000	9,060	(4,060)	(81)%
Utility Services				
Electricity Street Lights	188,000	0	188,000	100 %
Electric Services - All Others	5,500	0	5,500	100 %
Water - Sewer Combination Services				
Water Utility Services	10,800	0	10,800	100 %
Other Physical Environment				
Waterway Management System	23,500	0	23,500	100 %

Spencer Creek CDD
Statement of Revenues and Expenditures
001 - General Fund
From 10/1/2018 Through 8/31/2019
(In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
General Liability & Property Casualty Insurance	5,200	2,404	2,797	54 %
Landscape Maintenance - Contract	48,000	0	48,000	100 %
Landscape Maintenance Other	6,500	0	6,500	100 %
Plant Replacement Program	10,800	0	10,800	100 %
Irrigation Maintenance	2,500	0	2,500	100 %
Road & Street Facilities				
Pavement & Drainage Repairs & Maintenance	14,675	0	14,675	100 %
Total Expenditures	384,000	38,220	345,780	90 %
Excess Revenues Over (Under) Expenses	0	(4,418)	(4,418)	0 %

Spencer Creek CDD
Statement of Revenues and Expenditures
200 - Debt Service Fund Series 2019
From 10/1/2018 Through 8/31/2019
(In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Special Assessments - Service Charges				
Debt Service Assessmetns - Off Roll	0	202,343	202,343	0 %
Interest Earnings				
Interest Earnings	0	636	636	0 %
Debt Proceeds				
Bond Proceeds	0	589,024	589,024	0 %
Total Revenues	<u>0</u>	<u>792,003</u>	<u>792,003</u>	<u>0 %</u>
Expenditures				
Debt Service Payments				
Interest Payment	0	53,011	(53,011)	0 %
Total Expenditures	<u>0</u>	<u>53,011</u>	<u>(53,011)</u>	<u>0 %</u>
Other Financing Sources				
Interfund Transfer				
Interfund Transfer	0	(132)	(132)	0 %
Interfund Transfer				
Interfund Transfer	0	(216)	(216)	0 %
Total Other Financing Sources	<u>0</u>	<u>(348)</u>	<u>(348)</u>	<u>0 %</u>
Excess Revenues Over (Under) Expenses	<u>0</u>	<u>738,643</u>	<u>738,643</u>	<u>0 %</u>

Spencer Creek CDD
Statement of Revenues and Expenditures
300 - Capital Projects Fund Series 2019
From 10/1/2018 Through 8/31/2019
(In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Interest Earnings				
Interest Earnings	0	7,083	7,083	0 %
Debt Proceeds				
Bond Proceeds	0	7,407,603	7,407,603	0 %
Total Revenues	0	7,414,685	7,414,685	0 %
Expenditures				
Financial & Administrative				
District Manager	0	35,000	(35,000)	0 %
District Engineer	0	5,000	(5,000)	0 %
Trustee Fees	0	5,775	(5,775)	0 %
Legal Counsel	0	46,000	(46,000)	0 %
Underwriter	0	42,500	(42,500)	0 %
Trustee Council	0	5,250	(5,250)	0 %
Postage, Phone, Faxes, Copies	0	1,250	(1,250)	0 %
Legal Council				
District Counsel	0	35,500	(35,500)	0 %
Other Physical Environment				
Investments Other Than Buildings	0	1,070,807	(1,070,807)	0 %
Total Expenditures	0	1,247,082	(1,247,082)	0 %
Other Financing Sources				
Interfund Transfer				
Interfund Transfer	0	480	480	0 %
Total Other Financing Sources	0	480	480	0 %
Excess Revenues Over (Under) Expenses	0	6,168,084	6,168,084	0 %

**Spencer Creek CDD
Reconcile Cash Accounts**

Summary

Cash Account: 10101 Cash - Operating Account
Reconciliation ID: 08/31/2019
Reconciliation Date: 8/31/2019
Status: Locked

Bank Balance	695.40
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	695.40
Balance Per Books	<u>695.40</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

**Spencer Creek CDD
Reconcile Cash Accounts**

Detail

Cash Account: 10101 Cash - Operating Account

Reconciliation ID: 08/31/2019

Reconciliation Date: 8/31/2019

Status: Locked

Cleared Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
1016	8/19/2019	System Generated Check/Voucher	1,000.00	Meritus Districts
1017	8/19/2019	System Generated Check/Voucher	227.66	Stantec Consulting services Inc.
1018	8/19/2019	System Generated Check/Voucher	1,136.00	Times Publishing Company
Cleared Checks/Vouchers			<hr/> 2,363.66 <hr/> <hr/>	

**Spencer Creek CDD
Reconcile Cash Accounts**

Detail

Cash Account: 10101 Cash - Operating Account
Reconciliation ID: 08/31/2019
Reconciliation Date: 8/31/2019
Status: Locked

Cleared Deposits

<u>Deposit Number</u>	<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>
	CR027	8/16/2019	Spencer Creek Development CK 1077	2,900.25
	CR028	8/31/2019	August Bank Activity	<u>(15.00)</u>
Cleared Deposits				<u>2,885.25</u>



Account Statement

SPENCER CREEK COMMUNITY DEVELOPMENT
 2005 PAN AM CIR STE 120
 TAMPA FL 33607-2529

Questions? Please call
 1-800-786-8787

Account Summary	Account Type	Account Number	Statement Period
	PUBLIC FUNDS PRIMARY CHECKING		08/01/2019 - 08/31/2019

Description	Amount	Description	Amount
Beginning Balance	\$173.81	Average Balance	\$886.74
Deposits/Credits	\$2,900.25	Average Collected Balance	\$606.10
Checks	\$2,363.66	Number of Days in Statement Period	31
Withdrawals/Debits	\$15.00		
Ending Balance	\$695.40		

Overdraft Protection
 Account Number: _____ Protected By: Not enrolled
 For more information about SunTrust's Overdraft Services, visit www.suntrust.com/overdraft.

Deposits/Credits	Date	Amount	Serial #	Description	Date	Amount	Serial #	Description
	08/16	2,900.25		DEPOSIT				
Deposits/Credits: 1				Total Items Deposited: 1				

Checks	Check Number	Amount	Date Paid	Check Number	Amount	Date Paid	Check Number	Amount	Date Paid
	1016	1,000.00	08/20	1017	227.66	08/23	1018	1,136.00	08/23
Checks: 3									

Withdrawals/Debits	Date Paid	Amount	Serial #	Description
	08/30	15.00		MAINTENANCE FEE
Withdrawals/Debits: 1				

Balance Activity History	Date	Balance	Collected Balance	Date	Balance	Collected Balance
	08/01	173.81	173.81	08/20	2,074.06	2,074.06
	08/16	3,074.06	174.06	08/23	710.40	710.40
	08/19	3,074.06	3,074.06	08/30	695.40	695.40

The Ending Daily Balances provided do not reflect pending transactions or holds that may have been outstanding when your transactions posted that day. If your available balance wasn't sufficient when transactions posted, fees may have been assessed.